

ANNUAL REPORT

(2015)

POCASSET HILL CEMETERY COMMISSION (PHCC) TOWN OF TIVERTON

MEMBERS:

Anne Turcotte (Chairperson)

Shirley Moller (Vice Chairperson)

John Christo (Treasurer)

Robert Vieira (Secretary)

Joseph Perry

SUPERINTENDENT: Ron Helger - Contract (Three years effective March 31, 2012 with a two year option)

TOWN COUNCIL LIAISON: Joan Chabot

MEETINGS: One meeting per month on 2nd Wednesday of the month 7PM, with the exception of no meeting in the month of December. Meetings held at the Tiverton Senior Center.

GENERAL OPERATIONS:

BURIALS: Total 55 with 16 Cremations (Three in Cremation section), Veteran Circle 1

SALES: Cremation Section 3, Burial Plots 14

DEED RETURNS: None

DEED TRANSFERS: None

GROUND MAINTENANCE: Ron and his crew have done a great job in maintaining the grounds and providing excellent services for the burials.

MEMBERSHIPS:

Eileen Hall's three year term expired. She decided not seek reappointment of this commission and will seek other opportunities to serve the town of Tiverton. The commission thanked Eileen for her outstanding work as the commission's secretary. Mr. Joseph Perry was approved by the Tiverton Town Council as our new member.

HIGHLIGHTS:

Town Council approved the cemetery website.

The North Tiverton Volunteer Fire Department monument and bell was placed in the Pocasset Hill Cemetery near the community flag pole area.

Street signs were installed.

Violation tickets were made and will be placed on grave sites which are not in accordance with the cemetery rules.

American flags and POW flags were purchased for the Vet's Circle from the \$ 150.00 budget from the Town.

New time and sale requirements were approved by the Town Council. (Monday thru Saturday 10am to 4pm, by appointment only).

Stone wall on main road was damaged due to a car accident.

The following changes to the superintendent's burial charges were approved by the Town Council.

OPEN AND CLOSE GRAVE IN GRAVE LOT-- \$550.00

From November 15th to March 1st, winter fee increases to \$650.00

OPEN AND CLOSE GRAVE IN CREMATION SECTION -- \$300.00

IMPROVEMENTS:

Creation of website

Signs installed to identifying streets.

RECORDS: Sale and burial records are stored at the Tiverton Town Hall. Backup records are on a CD, flash drive and on some commission members personnel computers. The hard copy record book has been updated. One copy each was distributed to the commission chairperson, superintendent and the Town hall.

REPAIRS: New rope installed on Flag pole in Veterans section. Thanks to the Public works department, pot holes repaired and movement of soil.

ON –GOING ISSUES:

*Reorganization of the grounds

*Enforcement of cemetery rules regarding placement of articles etc at grave site.

* Beautification of the cremation section. Plans to install a gazebo and benches in this area are on hold. Unfortunately funds are not available at this time. Possibility of donations or fund raiser will be looked into.

* Additional roads –New roads to provide access to future lot sections will be needed. Funding for these roads at this time cannot be acquired from the existing expendable account. A budget request for construction of additional roadways was not submitted to the Town Administrator due to the Town's present financial situation. Will request support from Town Administrator.

GOALS FOR (2016):

- * Extend Superintendent's contract
- * Reorganize / cleanup the grounds
- * Prepare expansion plan
- * Review and update By Laws:
- * Revise Transfer of deed procedure
- * Acquire funding for construction of additional roadways to future lots.
- * Website update
- * Straighten roadway (Magnolia St) between sections 5000 and 3000
- * Acquire funding for beautification of the Cremation section

FINANCIAL:

\$ 20,000.00 was transferred from a CD account to the checking account

A detailed financial report is presented in table (1)

Summary: Expenditures: \$28,059.48 Expendable Income: \$ 28,127.82 Profit \$ 68.34

Balance as of December 31, 2015

Expendable:	\$ 119,809.99
Nonexpendable:	\$ 368,899.00
Total:	\$ 488,708.99

Comments: The financial status was good in 2015 due to the large amount of funding from the expendable portion of the CDs. We will not receive this amount next year due to our investments in long term CDs. We will be relying on sales and rental of our burial equipment.

Respectfully submitted by:

Anne Turcotte (Chairperson)